

# First Management Services

333 UNION STREET • SUITE 400 • NASHVILLE, TN 37201

Tel 615.244.8060 • Fax 615.242.4170

Property \_\_\_\_\_

Property Tel \_\_\_\_\_

Date \_\_\_\_\_

## APARTMENT APPLICATION

Please complete this application with all pertinent details. This information provides the basis for our selection of the best neighbors for you and all our residents. If accepted as a resident, this application is to become a part of the lease agreement. All information provided will be kept in confidence.

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ SS# \_\_\_\_\_

Driver's License: State \_\_\_\_\_ Number \_\_\_\_\_

Spouse Name \_\_\_\_\_ Birth Date \_\_\_\_\_ SS# \_\_\_\_\_

Driver's License: State \_\_\_\_\_ Number \_\_\_\_\_

### APPLICANT INFORMATION

Current Address \_\_\_\_\_ How Long \_\_\_\_\_

Previous Address \_\_\_\_\_ How Long \_\_\_\_\_

Current Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Current Employer \_\_\_\_\_ How Long \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Income \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ How Long \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Other Income \$ \_\_\_\_\_ Source \_\_\_\_\_

### SPOUSE INFORMATION

Current Employer \_\_\_\_\_ How Long \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Income \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ How Long \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Other Income \$ \_\_\_\_\_ Source \_\_\_\_\_

PET (describe) \_\_\_\_\_

WILL ANYONE OTHER THAN THOSE LISTED ABOVE OCCUPY THE APARTMENT WITH YOU?

Name \_\_\_\_\_ Employed By \_\_\_\_\_ Business Phone \_\_\_\_\_

Name \_\_\_\_\_ Employed By \_\_\_\_\_ Business Phone \_\_\_\_\_

HOW MANY AUTOS (including company cars) WOULD YOU KEEP AT THIS ADDRESS?

Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate \_\_\_\_\_

In case of emergency, call: \_\_\_\_\_  
NAME RELATIONSHIP ADDRESS PHONE

FROM WHOM DID YOU LAST (or currently) RENT A HOUSE, APARTMENT, OR ROOMS?

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Rent \$ \_\_\_\_\_ How Long \_\_\_\_\_

HOW DID YOU LOCATE US? \_\_\_\_\_

WHY ARE YOU MOVING? \_\_\_\_\_

WHAT FEATURES OR SERVICES ARE IMPORTANT TO YOU AS AN APARTMENT RESIDENT? \_\_\_\_\_

**REFERENCES (NOT EMPLOYER OR RELATIVES)**

PERSONAL \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

\_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

BUSINESS \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

\_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CREDIT CARDS \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

\_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

\_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

BANK NAME \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

OFFICE USE ONLY: Deposit \$ \_\_\_\_\_

Apartment No. \_\_\_\_\_ Move-in Date \_\_\_\_\_

Rent \$ \_\_\_\_\_ Type Apt Desired \_\_\_\_\_

Application is hereby made to rent a \_\_\_\_\_ bedroom apartment at \_\_\_\_\_ for a period of \_\_\_\_\_ months commencing \_\_\_\_\_ at a monthly rent of \$ \_\_\_\_\_ payable in advance on the first day of each month. Applicant promises that all the above information is true and correct and acknowledges that all such information is material to First Management Services, Inc.'s decision as agent for owner whether to lease an apartment to applicant.

Applicant hereby deposits with First Management Services, as agent for owner, the sum of \$ \_\_\_\_\_, which shall be held in a non-interest-bearing account. IN THE EVENT APPLICANT CANCELS THIS APPLICATION AFTER 24 HOURS HAVE ELAPSED OR IF THE APPLICANT FAILS TO SIGN A LEASE WHEN REQUESTED TO DO SO, THE DEPOSIT SHALL BE APPLIED TO FIRST MANAGEMENT SERVICES'S LOSS, AS AGENT FOR OWNER, IF ANY, INCLUDING BUT NOT LIMITED TO LOSS OF RENT. If this application is not approved, the deposit will be returned to applicant. If this application is approved, Applicant agrees to execute First Management Services' standard form residential lease, pay a security deposit of \$ \_\_\_\_\_, a pay any monies owing on the first month's rent. This deposit will be applied to the security deposit in the event Applicant and First Management Services enter into a lease agreement.

Applicant hereby pays a \$ \_\_\_\_\_ nonrefundable application fee to First Management Services in consideration for accepting and investigating this application.

ANYTHING HEREIN CONTAINED SHALL NOT BE DEEMED TO CREATE ANY LIABILITY ON THE PART OF FIRST MANAGEMENT SERVICES FOR FAILURE TO DELIVER THE PREMISES ON THE DATE SPECIFIED, NOR SHALL ANYTHING HEREIN BE DEEMED TO RELEASE THE APPLICANT AND/OR LESSEE FROM ANY LIABILITY CREATED HEREIN TO LEASE THE ABOVE-REFERENCED APARTMENT, EXCEPT TO THE EXTENT THAT THE RENTAL PROVIDED FOR SHALL BE ABATED UNTIL SUCH TIME AS THE TENANT TAKES POSSESSION OF THE PROPERTY OR COULD HAVE TAKEN POSSESSION OF THE PROPERTY.  
- First Management Services

Applicant \_\_\_\_\_ Approved \_\_\_\_\_

First Management Services \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments \_\_\_\_\_

In File _____	Revised _____
Inquiries _____	Operator _____