

# Application for Rental

Please have each resident submit a separate application.

Natural Falls Resort Apartments

Date Completed \_\_\_\_\_  
Leasing Agent \_\_\_\_\_

## Please Tell Us About Yourself (use additional sheets if necessary)

NAME OF APPLICANT (LASTNAME, FIRST NAME M.I.)		DATE OF BIRTH	SOCIAL SECURITY #	DRIVER'S LICENSE #
MARITAL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED/SEPARATED		SEX <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE		
APPLICANT'S PRESENT ADDRESS		City	State	Zip Telephone #
PRESENT ADDRESS IS: <input type="checkbox"/> OWN HOME <input type="checkbox"/> PARENT'S HOME <input type="checkbox"/> RENTED HOME <input type="checkbox"/> RENTED APARTMENT <input type="checkbox"/> STUDENT HOUSING		MONTHLY PAYMENT	HOW LONG?	
IF RENT: PRESENT LANDLORD OR APARTMENT		PHONE # OF LANDLORD / APT. COMMUNITY		
ADDRESS OF PRESENT LANDLORD / APARTMENT COMMUNITY		CITY	STATE	ZIP
APPLICANT'S PREVIOUS ADDRESS (IF LESS THAN TWO YEARS AT PRESENT ADDRESS)		CITY	STATE	ZIP TELEPHONE #
PREVIOUS LANDLORD / APT. COMMUNITY		PHONE # OF LANDLORD / APT. COMMUNITY		
ADDRESS OF PREVIOUS LANDLORD / APT. COMMUNITY		CITY	STATE	ZIP
HOW DID YOU HEAR ABOUT US?		E-MAIL ADDRESS:		

LIST ALL OTHER PERSONS TO OCCUPY APARTMENT, INCLUDING DATE OF BIRTH

1. \_\_\_\_\_  ROOMMATE(S)  SPOUSE

2. \_\_\_\_\_  CHILD(REN) (If 18 years or older, must fill out application as an applicant)

3. \_\_\_\_\_

4. \_\_\_\_\_

MAKE OF CAR	YEAR	LICENSE #	STATE	OTHER VEHICLES (TRUCK, BOAT, MOTORCYCLE)
MAKE OF CAR	YEAR	LICENSE #	STATE	1.
PETS: (KEEPING OF PETS REQUIRES A PET DEPOSIT AND OWNER'S CONSENT)				2.
			BREED	WEIGHT AGE

## Please Tell Us About Your Job

NAME OF APPLICANT'S EMPLOYER		TYPE OF WORK		SUPERVISOR	HOW LONG?
ADDRESS		CITY	STATE	ZIP	MONTHLY INCOME TELEPHONE #
FORMER EMPLOYER		TYPE OF WORK		SUPERVISOR	HOW LONG?
OTHER SOURCES OF INCOME		AMOUNT		WHEN RECEIVED	

## Please Give Us The Following Information

Reason for relocation: \_\_\_\_\_ How far away do you work? \_\_\_\_\_ Miles

Do you have charges pending against you for any criminal offense(s)?  Yes  No

Have you ever been convicted, or pled guilty or no contest to, any criminal offense(s) or had any criminal offense(s) disposed of other than by acquittal or a finding of "not guilty"?  Yes  No

If "Yes" to either of the above question, give details and dates: \_\_\_\_\_

To your knowledge, is there any litigation, such as: evictions, suits, judgments, bankruptcies, foreclosures, etc.?  Yes  No

If yes, give details and dates: \_\_\_\_\_

In case of emergency, notify \_\_\_\_\_ Telephone # \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Relationship \_\_\_\_\_

**Correct Information**-Each applicant represents that all of the above statements are true and complete. Each applicant hereby authorizes verification of the above information, references and credit records, and each applicant releases from all liability or responsibility all persons and corporations requesting or supplying such information. Each applicant acknowledges that false, incomplete or misleading information herein may constitute grounds for rejection of this application, termination of right of occupancy of all occupants under the contemplated lease, and/or forfeiture of deposits and may constitute a criminal offense under the laws of this State. Each applicant agrees to the terms of the "Application Deposit Agreement" below.

**Application Deposit Agreement**-Each applicant for whom a credit check is run is required to pay the sum of \$40.00, which is a non-refundable fee for processing the application. Married couples will be charged \$60.00. **A \$100.00 EARNEST MONEY IS REQUIRED IN CONSIDERATION OF OWNER TAKING THE DWELLING UNIT OFF THE MARKET WHILE CONSIDERING APPROVAL OF THIS APPLICATION, IF THE APPLICANT IS APPROVED BY OWNER AND THE CONTEMPLATED LEASE IS ENTERED INTO, THE APPLICATION DEPOSIT (\$100.00) SHALL BE CREDITED TO THE REQUIRED SECURITY DEPOSIT. IF APPLICANT NOTIFIES THE OWNER THAT APPLICANT WISHES TO WITHDRAW THIS APPLICATION FOR RENTAL PRIOR TO APPROVAL, OR IF THE APPLICATION IS NOT APPROVED, THE (\$100.00) EARNEST MONEY DEPOSIT WILL BE REFUNDED. IF APPLICANT IS APPROVED, BUT FAILS TO PROMPTLY ENTER INTO THE CONTEMPLATED LEASE, THEN THE ENTIRE SUM OF \$100.00 SHALL BE FORFEITED TO THE OWNER.** Keys will be furnished only after contemplated lease and other rental documents have been properly executed by all parties and only after applicable rentals and security deposits have been paid. This application is preliminary only and does not obligate Owner or Owner's Agent to execute a lease or deliver possession of the proposed premises.

I have read and agree to the provisions as stated.

Application Fee	\$
EMI	\$
<b>Total Paid</b>	\$
<input type="checkbox"/> Cashier's Check	#
<input type="checkbox"/> Check <input type="checkbox"/> Money Order	#
Date/ Received by:	_____
Address of Unit: _____	
Apartment Size:	<input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Three
M/I date:	Mo. Rent: \$
Lease Term:	_____
Special:	_____
Pets:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Photo ID Checked:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant Signature



Co-Signer (Guarantee)

Guarantee

**For Office Use Only**

**Applicant's Name:** \_\_\_\_\_ **Social Security No.:** \_\_\_\_\_  
**Address of Apt. Rented:** \_\_\_\_\_

**Employment Verification**

DATES OF EMPLOYMENT	ANNUAL INCOME	PROOF OF INCOME
VERIFIED BY/POSITION		APPLICANT'S POSITION

**Credit History**

R1	R2	R3	R4	R5	R6	R7	R8	R9

BANKRUPTCY  Chapter 7 Discharged Year \_\_\_\_\_

PUBLIC RECORDS / COLLECTIONS \_\_\_\_\_

COMMENTS: \_\_\_\_\_

<b>Debt – Income Ratio</b>
_____ %

**Rental History**

LANDLORD	M/ DATE	M/O DATE	SKIP EVICT DATE	LEASE EXPIR. DATE	LEASE FULFILLED BROKEN M - M	NOTICE SUFF. INSUFF.	DAMAGE AMOUNT	NUMBER OCCUPY	PAYS ON TIME Y - N	RENT AMT. \$	PETS Y - N	NO. LATE CHRG.	MONEY LEFT OWING \$	WOULD RE-RENT Y - N	DATE REPORTED

**Move-In Summary (Accounting Use Only)**

<b>TOTAL CHARGES:</b> _____	Security Deposit	\$ _____	Prorate	\$ _____
	Rent	\$ _____		
<b>TOTAL PAYMENTS:</b> _____	Payment	\$ _____	<b>Prepared by:</b> _____	
	EMI held	\$ _____		<b>Date:</b> _____

**Closing**

- Criminal Offense Information reviewed and acceptable?  Yes  No
- Date applicant notified \_\_\_\_\_
- Person notified \_\_\_\_\_
- Notified by \_\_\_\_\_
- Mailbox tag ordered \_\_\_\_\_
- All information entered in Rent Roll by \_\_\_\_\_



Approval  Rejection  Cancellation

<b>Manager:</b> _____	<b>Date:</b> _____
<b>Comments:</b> _____	
_____	
_____	
_____	
_____	
_____	