

APPLICATION FOR RESIDENCY

The undersigned applicant(s) hereby applies for and offers to execute a Lease as provided by Roxbury Realty Company (hereinafter Lessor). The undersigned applicant(s) warrants that the statement contained are true.

The purpose of this application is to assist Lessor in deciding whether to rent to applicant(s). Receipt of this application by Lessor does not obligate Lessor to deliver occupancy of any apartment.

UNIT DESIRED _____ **Date** _____, 20 ____

(Please Print)

NAME 1) _____ Birthdate / / Social Sec. # _____
Mo Day Yr.

NAME 2) _____ Birthdate / / Social Sec. # _____
Mo Day Yr.

TELEPHONE _____
Home Business

PRESENT ADDRESS _____
Street City State Zip Length of Residency

A) PRESENT LANDLORD _____
Name Apt. Community Phone Rent paid

B) HOME MORTGAGE _____
Mortgagor Address Term Mo Payment

PREVIOUS ADDRESS _____
Street City State Zip Length of Residency

PREVIOUS LANDLORD _____
Name Apt. Community Phone Rent Paid

OTHER PERSONS TO OCCUPY APARTMENT

NAME	RELATIONSHIP	BIRTHDATE
_____	_____	_____
_____	_____	_____
_____	_____	_____

DO YOU OWN ANY PETS: YES NO If Yes, Type _____ Lbs. _____

(1)

PRESENT EMPLOYER _____
 ADDRESS _____
 DATES OF EMPLOYMENT _____
 POSITION _____
 NAME OF SUPERVISOR _____
 TELEPHONE _____
 GROSS MONTHLY INCOM _____
 DRIVERS LICENSE # _____

(2)

PRESENT EMPLOYER _____
 ADDRESS _____
 DATES OF EMPLOYMENT _____
 POSITION _____
 NAME OF SUPERVISOR _____
 TELEPHONE _____
 GROSS MONTHLY INCOME _____
 DRIVERS LICENSE # _____

AUTOMOBILES OWNED	AUTOMOBILES OWNED
_____ License # _____ State _____ Make _____ Year _____	_____ License # _____ State _____ Make _____ Year _____
_____ License # _____ State _____ Make _____ Year _____	_____ License # _____ State _____ Make _____ Year _____

PREVIOUS EMPLOYER _____
 ADDRESS _____ PHONE _____

PREVIOUS EMPLOYER _____
 ADDRESS _____ PHONE _____

FINANCIAL REFERENCE:

BANK _____ ACCOUNT # _____ PHONE _____
_____ ACCOUNT # _____ PHONE _____

VISA OR MASTER CHARGE NUMBERS _____

CREDIT _____ ACCOUNT # _____
Name City

CREDIT _____ ACCOUNT # _____
Name City

LOAN _____ MO. PAYMENT _____ ACCOUNT # _____
Bank Co /City Reason

LOAN _____ MO. PAYMENT _____ ACCOUNT # _____
Bank Co /City Reason

HAVE YOU EVER BEEN EVICTED OR SUED FOR PAYMENT OF RENT? _____ IF YES, INDICATE WHEN SUCH ACTION WAS TAKEN, WHERE (CITY AND STREET ADDRESS), BY WHOM, FOR WHAT REASON AND THE OUTCOME OF THE ACTION.

NAME AND ADDRESS OF NEAREST RELATIVE

NAME _____ ADDRESS _____ PHONE _____

NAME _____ ADDRESS _____ PHONE _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____

EACH APPLICANT AGREES AND REPRESENTS THAT:

- A. The actual date of possession is subject to vacation of premises by prior tenant, if any, and completion of necessary repairs or remodeling.
- B. The initial payment will be due and payable upon the signing of the lease and will cover the period from the first day of the term through the remainder of that month. Thereafter all rental payments will be due and payable in advance on the **FIRST DAY** of each month.
- C. A deposit of \$ _____ is made herewith. If the application is approved said deposit will be held, without interest, as (partial, full) security for the performance of the covenants of the lease and as a damage deposit. The full security deposit will be \$ _____
 If the applicant(s) notifies the Lessor within 72 hours after the execution of this application that applicant(s) no longer wishes to rent an apartment, Lessor agrees to return said deposit in full.
 Lessor reserves the right to retain the deposit if, for any reason, prospective Lessee withdraws his application for tenancy, if said application is withdrawn after the time limit set out in the previous sentence.
- D. Applicant(s) hereby authorizes Lessor to procure a "consumer report" as defined in the Fair Credit Reporting Act, 15 U.S.C. 1681 a(d), seeking information on the credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living of applicant(s). Applicant(s) tenders, in addition to any security deposit, the amount of \$ _____ which applicant(s) acknowledges is the cost of procuring a consumer credit report, employment verification, character references and other administrative set-up costs. This fee is non-refundable.
- E. Applicant(s) is not now renting any residence in a name other than that listed above.
- F. Applicant(s) agrees to sign a _____ year lease commencing _____, 20 ____ at a rental of \$ _____ monthly in the apartment unit number known as: _____
- G. Until Lessor executes and tenders a lease to applicants(s), Lessor shall have the right to reject this applicant(s) for whatever reason.

SIGNATURES OF APPLICANT(S)

DATE

(FOR OFFICE USE ONLY)

- A. EMPLOYMENT VERIFICATION - NAME _____
- B. LANDLORD REPORT - NAME _____
- C. PERSONAL REFERENCE - NAME _____
- D. CREDIT REPORT IN FILE _____
 NAME OF ACC. OPENED HI LO BAL RATED / NAME OF ACCT. OPENED HI LO BAL RATED

E. CREDIT REFERENCES:

NAME _____

NAME _____

F. EVALUATION: _____

Application Taken By: _____ Application Approved By: _____

Application Rejected By: _____ Reason: _____

DATE OF LEASE: _____

AMOUNT DUE ON MOVE-IN Rent: _____

Security Deposit: _____

Pet Deposit: _____

Total: _____

