

APPLICATION FOR LEASE
REALTY MANAGEMENT SERVICES, INC.
7910 WOODMONT AVENUE, SUITE 350
BETHESDA, MARYLAND 20814

Applicant(s) must answer all questions for application to be considered.

Apt. Type _____
Bldg. No. _____
Move-In _____

Checked By _____
Approved By _____
Notice Sent _____

1. Apartment Community _____ Section _____ Date _____
2. I(We) hereby make application for Premises at _____
3. Rental per month \$ _____ . Occupancy Date _____
4. Lease from _____ to _____
5. Name of Applicant _____ Sex _____ Date of Birth _____
6. Social Security Number _____ Driver's License # _____
Name of Spouse _____ Sex _____ Date of Birth _____
7. Social Security Number _____ Driver's License # _____
8. List all others who will occupy the apartment:

Name	Date of Birth	Sex	Relationship to Applicant
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
9. Do you expect any additional occupants within the next year? _____
10. Present Address _____ City _____ State _____ Zip _____
Home Phone # _____ From _____ To _____ Monthly rent \$ _____
11. Reason for leaving present address _____
12. Present Landlord _____ Phone _____
Present Landlord's Address _____ City _____ State _____
13. Previous Address _____ City _____ State _____ Zip _____
From _____ To _____ Monthly Rent \$ _____
Management Company _____ Rental Office # _____
14. Has any Landlord sued any of the applicants for rent or possession? Yes _____ No _____
Name of Landlord _____
15. Employer of Applicant _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____
16. Gross Weekly Salary _____ Gross Monthly Salary _____ Other Income _____
17. Other Income Source _____
Employer of Other Income Source _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____
18. Previous Employer _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____
19. Employer of Spouse _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____
20. Gross Weekly Salary _____ Gross Monthly Salary _____ Other Income _____
21. Other Income Source _____
Employer of Other Income Source _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____
22. Previous Employer _____ Occupation _____
Address _____ City _____ State _____ Zip _____
Phone _____ Ext _____ From _____ To _____

23. Bank References _____ Branch Name _____ Check Account # _____ Savings Account # _____

24. In case of emergency, contact:
 Name _____ Address _____ Phone _____

25. Credit References: (at least 2) _____ Other Credit References: _____
 VISA Account # _____ Name _____
 Master Charge Acct. # _____ Name _____
 American Express Acct # _____ Name _____

26. Vehicles Owned: No 1. Make _____ Model _____ Year _____ Tag#/State _____
 No 2. Make _____ Model _____ Year _____ Tag #/State _____

27. Are you now in the Military Service or a Military Dependent? _____

28. Do you have a pet? Yes _____ No _____ If so, what type? _____ Weight? _____

If you answered yes, you must provide a current photo and vaccination papers PRIOR to final approval.

29. This application is made, subject to approval of Realty Management Services, Inc., and may without designating cause be disapproved by them, it being agreed that any such disapproval shall not be considered a reflection upon applicant. This application is to be made a part of the lease entered into by the lessor and lessee.

30. Each applicant for whom a credit check is run is required to pay the sum of \$ _____, in consideration for Lessor taking the apartment off the market while considering approval of this application. Of this amount, \$35.00 per applicant per individual credit report is a non-refundable fee for processing the application. A one-time one hundred twenty five dollar (\$125.00) non-refundable Administrative Fee is due at the time of Move-In. The Administrative Fee is in addition to the application fee, first month's rent and the security deposit. The Administrative Fee is a one-time fee and is not refundable.
 _____ Initials _____ Initials

31. I am aware that if I rent _____, which is an apartment on notice to vacate, there is a possibility that the current resident may extend their notice, causing my move-in date to be extended or the apartment to be changed to another location or they may move early causing my move-in date to be early. _____ Initials _____ Initials

32. The truth of the information contained herein is essential, and if Realty Management Services, Inc., deems any answer or statement herein to be false, or misleading, it shall be considered that any lease granted by virtue of this application may be cancelled at their option. If the applicant cancels this application for any reason after making this application, Realty Management Services, Inc., will retain only that portion of the fees actually expended for a credit check or other expenses arising out of the application, and shall return that portion of the fees not actually expended on behalf of the resident(s) making application.

33. I hereby affirm that my answers to the foregoing questions are true and correct, and that I have not knowingly withheld any fact or circumstance which would, if disclosed, affect my application unfavorably. As an inducement to enter into the lease, I authorize you to verify any and all information contained in this application and to inquire into my character, general reputation, personal characteristics and mode of living, and I release all concerned from any liability in connection with any information they give. I have also been advised that I have the right, under Section 606(b) of the Fair Credit Reporting Act, to make a written request, within a reasonable time, for a complete and accurate disclosure of the nature and scope of any investigation.

34. Management shall be entitled to perform background checks from time to time, including criminal background checks, on all Residents and Occupants. If any Resident or Occupant is found to have an unsatisfactory criminal history, such history shall constitute a material and substantial breach of the Lease warranting termination and eviction of Residents and all Occupants.

 Signature of Applicant Date Signature of Applicant Date

35. Applicant/Resident authorizes Landlord, its agents and employees to provide copies of or make this application and lease file available for inspection to Landlord's contractors and any properly authorized third-party auditors or investigators. Applicant/Resident consents to Landlord (as well as Landlord's agents, employees, contractors and properly authorized third-parties) auditing Applicant/Resident's files for any legal purpose, including, but not limited to, ensuring/monitoring compliance with any federal, state or local law or regulation or any regulation(s) in effect and applicable to Landlord by virtue of Landlord's receipt of subsidized rent, financing arrangements or tax credit programs.

 Signature of Applicant Date Signature of Applicant Date

Advance Rental _____ Application _____ Administrative _____
 Deposit Paid: \$ _____ Processing Fee Paid: \$ _____ Fee Paid: \$ _____
 Form of Payment _____ Form of Payment _____ Form of Payment _____

Approved: YES NO _____

 Property Manager Signature of Applicant Date

 Date Signature of Applicant Date

HOW DID YOU HEAR ABOUT US?

Apartment Guide _____ Apartments For Rent Magazine _____ Post _____ Penny Saver _____ Apartment Showcase _____
 Gazette _____ Move.com _____ Apartments.com _____ MyNewPlace.com _____ SearchMyApt.com _____
 Diamondback _____ ForRent.com _____ Rent.com _____ Apartmentguide.com _____ Craig's List _____
 Express _____ Realty website _____ Apartment Search _____ Sign/Drive by _____ NPEP.com _____
 Para Rentar _____ Resident Referral (Name & Address) _____ Military _____ Transfer _____
 Other _____

