



Application for Rental

Please type or print and fill out completely

Bay Management Corp. – Managing Agent
One Harbor Court • Portsmouth, Virginia 23704
Phone: (757) 393-1600 • Fax: (757) 399-0669



Applicant Name: _____ DOB: _____

Current Address: _____

City, ST Postal: _____

Home Phone: _____ Cell: _____

Driver's License Number: _____ State _____

Social Security Number: _____ - _____ - _____

At above address less than three years? Yes No

If Yes, give former address: _____

City, ST Postal: _____

Employer: _____

Occupation: _____

Employer Address: _____

Employer Phone: _____

Salary: _____ Yr Mo Wk Hr

Other Income: _____ Yr Mo Wk Hr

In case of emergency Notify: _____

Relation: _____ Phone: _____

Co-Applicant Name: _____ DOB: _____

Check if Co-Applicants' addresses are the same:

Current Address: _____

City, ST Postal: _____

Home Phone: _____ Cell: _____

Driver's License Number: _____ State _____

Social Security Number: _____ - _____ - _____

At above address less than three years? Yes No

If Yes, give former address: _____

City, ST Postal: _____

Employer: _____

Occupation: _____

Employer Address: _____

Employer Phone: _____

Salary: _____ Yr Mo Wk Hr

Other Income: _____ Yr Mo Wk Hr

In case of emergency Notify: _____

Relation: _____ Phone: _____

Vehicles Owned: 1. _____

Type	Year
Plate #	State

2. _____

Type	Year
Plate #	State

Do you have a pet? Yes No Type: _____

Breed: _____ Weight: _____

Did someone refer you to us? Yes No By whom: _____

Important

This application is made subject to Management's Approval and may be disapproved based on our printed Rental Criteria. If approved, this application is made a part of the lease entered into by the Lessor and Lessee. It is understood that only those persons listed in this application are applying for tenancy/residency and only said persons will occupy lease premises.

Criminal History

- Have you (either applicant) ever been convicted of, or pleaded guilty or 'no contest' to a felony (whether or not resulting in a conviction)? Yes No
- Have you (either applicant) ever been convicted of, or pleaded guilty or 'no contest' to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? Yes No

Note from Applicant(s)

In connection with this request, I authorize all corporations, companies, former and current employers, credit reporting agencies, law enforcement agencies, city, state, county and federal courts, military services, and persons to release information they may have about me to Harbor Tower Apartments, or a designated agent and/or employee, with which this form have been filed and release all parties involved from any liability and responsibility for doing so. I also authorize the procurement of an investigative consumer report and understand that it may contact information about my background, mode of living, character, criminal record information and personal reputation. This authorization, in original or copy form, shall be valid for this and any future reports or updates that may be requested. By signing this document, I declare that all of my responses are true and complete. I understand that false information on this application may lead to rejection of my application or immediate termination of my lease on five day's notice and actual damages occurred.

Application Fees are non-refundable.

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

To be completed by Harbor Tower Staff

Apt. No: _____ Address: One Harbor Court, Portsmouth, VA 23704 No of persons to occupy Apt. _____

Rent & Other Fees: _____ Lease Dates: from: _____ to _____

Source: _____ Total Lease Amount: _____ Pro-Rate: _____

Income Needed: _____ Income verified: _____ Credit Approval: Yes No Criminal Approval: Yes No

Leasing Consultant: _____ Approved Rejected By: _____ Date: _____