

# RENTAL APPLICATION

Leasing Agent \_\_\_\_\_ Date Leased \_\_\_\_\_ Move-In Date \_\_\_\_\_ Apt # \_\_\_\_\_ Lease Term \_\_\_\_\_ Rent Amt \_\_\_\_\_

## APPLICANT

(Write N/A when does not apply)

## RESIDENTIAL HISTORY

Name _____	DOB _____	SSN _____
Present Address _____		
Monthly Rent _____	Home Phone _____	Email _____
Dates From _____	To _____	Landlord _____ Phone _____
(Applicant complete info below if at current residence less than 1 year)		
Previous Address _____		Monthly Rent _____
Dates From _____	To _____	Landlord _____ Phone _____

## EMPLOYMENT

Present Employer _____	Full Address _____		
Phone # _____	Position _____	Mo/Salary _____	How Long _____
(Applicant complete info below if at current employer less than 1 year)			
Past Employer _____	Full Address _____		
Phone # _____	Position _____	Monthly/Annual Salary _____	How Long _____

## BANK REFERENCES

Bank Name & Address _____	Account # _____
Bank Name & Address _____	Account # _____

## ADDITIONAL OCCUPANTS

Name _____	Relationship _____	DOB _____	SSN _____
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## CHARACTER REFERENCES

Name & Address _____	Phone # _____
Name & Address _____	Phone # _____

VEHICLE INFORMATION

Make _____	Model _____	Year _____	Color _____	Tag # _____
Make _____	Model _____	Year _____	Color _____	Tag # _____

MISCELLANEOUS INFORMATION

Have you or any occupant listed in this application ever been convicted of a felony and/or a sex related crime? Yes \_\_\_ No \_\_\_

Do you currently have any felonies or sex related charges pending against you? Yes \_\_\_ No \_\_\_  
If yes to either question, please explain: \_\_\_\_\_

Have you ever been evicted or asked to leave a rental property? Yes \_\_\_ No \_\_\_  
If yes, explain \_\_\_\_\_

How did you hear about our community? \_\_\_\_\_

Emergency Contact \_\_\_\_\_

In the event of a well-being check or other potential emergency situation, do you authorize a key release to this person? Yes \_\_\_ No \_\_\_

An application must be processed for all adults occupying the apartment before management can consider it.

A NON-REFUNDABLE application fee of \$ \_\_\_\_\_ is required for processing this application. A DEPOSIT of \$ \_\_\_\_\_ has been paid by applicant. If application is approved, said deposit would be applied to the security deposit at the time of move in.

Applicant may withdraw the application with 72 HOURS and all monies given therefor shall be refunded except for the application fee. If applicant fails to execute a rental agreement or refuses to occupy premises on agreed upon date, landlord shall retain all monies given as liquidated charges. If applicant is not approved, all monies given less application fee shall be returned to the applicant.

I certify that the information given herein is complete, true and correct, owner or his agent is hereby authorized to verify the accuracy and correctness of these statements, to communicate with my employer and creditors, and to procure such other information which owner or agent may require to evaluate this application. This application must be signed before it can be processed. Any false information will constitute grounds for denial of application.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant Signature

For Office Use Only

Employment verification:

Company: \_\_\_\_\_ Salary \_\_\_\_\_  
How Long: \_\_\_\_\_ Spoke With \_\_\_\_\_

Rental History:

Property/Landlord Name \_\_\_\_\_  
Spoke With \_\_\_\_\_ Rent Amount \_\_\_\_\_  
How Long \_\_\_\_\_ Paid on Time \_\_\_\_\_ # Late Pays \_\_\_\_\_ NSF's \_\_\_\_\_  
Balance Owed \_\_\_\_\_ Was Proper Notice Given \_\_\_\_\_  
Condition Left In \_\_\_\_\_