



1207 Hunters Lake Drive West · Cuyahoga Falls, OH 44221
330.929.9200 p · 330.920.9926 f

For Office Use Only
 Type of Apartment: _____
 Date Needed: _____
 Apartment Number: _____
 Security Required: _____
 Rental Amount: _____
 Pet Fees: _____
 Pet Deposit: _____
 Special: _____

Please PRINT all requested information on the front and back of this form. Thank you for your interest in our apartments.

Date of Application _____ **Desired Date of Occupancy** _____

Type and Size of Apartment Wanted (No. of Bedrooms, etc.) _____

PERSONAL INFORMATION

Applicant's Full Name _____ **Date of Birth** _____

Social Security No. _____ **Driver's License No./State** _____

Contact Phone # _____ **E-mail Address** _____

Co-Applicant's Full Name _____ Date of Birth _____

Social Security No. _____ Driver's License No./State _____

Contact Phone # _____ E-mail Address _____

Full Name of All Other Residents: _____ Relationship to You _____ Date of Birth _____

Pets? Yes _____ No _____ **Type of Breed & #** _____

RESIDENCE HISTORY

Present Address _____ **City** _____ **State** _____ **Zip** _____

Dates From _____ to _____

Present Landlord or Mortgage Co. _____ Telephone _____

Monthly Payment \$ _____ Reason for Moving _____

Previous Address _____

Dates From _____ to _____

Previous Landlord or Mortgage Co. _____ Telephone _____

Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

Present Employer _____ Dates From _____ to _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____ **Gross Monthly Salary** \$ _____

Previous Employer _____ Dates From _____ to _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____

Co-Applicant's Employer _____ Dates From _____ to _____

Employer's Address _____ Telephone _____

Position _____ Supervisor _____ **Gross Monthly Salary** \$ _____

BANKING AND PERSONAL REFERENCES

Bank Name and Branch _____ Telephone _____

Personal Reference _____ Telephone _____

Address _____ City _____ State _____ Zip _____

Personal Reference _____ Telephone _____

Address _____ City _____ State _____ Zip _____

Personal Reference _____ Telephone _____

Address _____ City _____ State _____ Zip _____

OTHER INFORMATION

Total Number of Vehicles (including company vehicles) _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Other car, motorcycle, etc. _____

OTHER INCOME... you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone _____

Amount \$ _____ Per _____ Source _____ Telephone _____

Have you or your co-applicant ever:

Been sued for non-payment of rent? (y) (n)

Been evicted or asked to move out? (y) (n)

Broken a rental agreement or lease? (y) (n)

Been sued for damage to rental property? (y) (n)

Declared bankruptcy? (y) (n)

Are you currently using any illegal drugs? (y) (n)

In case of personal emergency, notify _____ Relationship _____

Address _____ Home Phone _____ Work Phone _____

I hereby make application for an apartment and certify that this information is correct. I authorize you to contact only references that I have listed. I also authorize you to obtain my consumer credit report from your credit reporting agency, which will appear as an inquiry on my file.

Applicant's Signature _____

Date _____

Co-Applicant's Signature _____

Date _____

For Office Use Only – Do Not Write Below

Date Application Received _____ Received By _____

Reference Verification _____ Remarks _____ Record of Payments Received _____

() Present Landlord _____ Date Description Amount _____

() Previous Landlord _____ _____ _____

() Employment _____ _____ _____

() Previous Employment _____ _____ _____

() Co-Applicant Employ. _____ _____ _____

() Bank _____ _____ _____

() Referral (1) _____ _____ _____

() Referral (2) _____ _____ _____

() Referral (3) _____ _____ _____



HUNTERS LAKE STATEMENT OF RENTAL POLICY

- 1) We are an equal opportunity housing provider. We fully comply with The Federal Fair Housing Act. We do not discriminate against any person because of race, color, religion, sex, handicap, familial status or national origin.
- 2) Apartment availability policy. Apartments become available when they are ready to rent. A vacant apartment will not be deemed available until it has been cleaned, re-painted and prepared for a new resident.
- 3) Occupancy guidelines. To prevent overcrowding and undue stress on plumbing and other building systems, we restrict the number of people who may reside in an apartment. In determining these restrictions, we adhere to all applicable fair housing laws. We allow two persons per room, excluding kitchens and baths.
- 4) Application process. We evaluate every apartment application in the following manner. You must complete a rental application and answer all questions on the form. We will determine whether, from your responses to the application questions, you qualify for the apartment you are applying for. If you do, we will additionally check the items listed below. If you meet our criteria, we will approve your application. We will rent available apartments to applicants in the order that their applications are approved.
- 5) Rental Criteria. To qualify for an apartment with Hunters Lake Apartments, you must meet the following criteria:
 - a. Income. Your monthly income must be at least 3 times the monthly rent. You must be able to prove at least one year of employment immediately preceding the date of your application. If you have been a full time student at any time within the past year, we will require you to have your lease guaranteed. If you are unemployed, you must provide proof of a source of income.
 - b. Rental history. You must have satisfactory rental references from at least one prior landlord. If you have ever been evicted or sued for any lease violation, we will reject your application.
 - c. Credit history. Your credit must currently be satisfactory. If your credit history shows any unpaid debts, we have the right to reject your application.
 - d. Criminal history. If you have ever been convicted of a felony, we will reject your application. If you have ever been convicted of a misdemeanor involving dishonesty or violence within the past five years, we have the right to reject your application.

Guarantors. If you do not meet one or more of the above criteria, you may be able to qualify for an apartment by providing additional information, or a third party to guarantee your lease. The guarantor must pass the same application and screening process that you must pass, except that we will deduct the guarantor's own housing costs before applying his or her income to our income standard.